

Report of West North West Area Leader

Report to Outer North West Community Committee

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Finance Update Report

For Decision

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing fund for 2017/18, and the current position of the Small Grants and Skips pot, and the small grants and skips which have been approved since the last meeting.
2. This report also provides an update on the Youth Activity Fund and the Youth Activity Fund projects which have been approved since the last meeting.
3. Also attached at appendix 1 is the Finance Statement which provides Members with details of the current financial and monitoring position of the Wellbeing Fund and the Youth Activity Fund.

Main Issues

4. The Wellbeing Fund Large Grant programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equality and diversity; and be unable to cover the costs of the project from other funds. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender (including Trans), marital status, race, ethnic origin, age, sexual orientation or disability; under the Public Sector Equality Duty the Council must have due regard to the need to eliminate

discrimination, advance equality of opportunity and foster good relations between different people when carrying out their activities. Funding for projects specifically targeted at certain groups is allowed under the Equality Act provided there is a clear evidence base for doing so (such as activities to promote women's health through sport projects or a project targeted at people with hearing impairments, or one for new migrants to help integration); further advice on these can be given on a case by case basis if required. The fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

5. Community Committees have a delegated responsibility for the allocation of area Wellbeing funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.

6. The Outer North West Community Committee operates a pre-sift process for Wellbeing fund applications. This involves discussions with appropriate ward members for that particular project in the context of the current area priorities; where projects do not have support from all three ward members they are not progressed. All applicants are offered further discussions and feedback if helpful. In order to provide further assurance and transparency to all applicants where schemes do not garner support these will be reported to a subsequent Community Committee meeting for noting.

7. Budget Statement 2017/18

The Budget Statement for 2017/18 is included at Appendix 1 to this report. The statement details the overall budget position of all Wellbeing and Youth Activity Fund projects funded in the current financial year as well as those funded in previous years which still have funding left to spend.

8. Wellbeing Revenue

The Outer North West Community Committee has a Wellbeing allocation of £97,660 for the financial year 2017/18. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£24,415 per ward)

9. After deducting any existing commitments and taking account of the 2016/17 carry forward position, the Community Committee has £85,014 of funding available for allocation. This figure does not include the Youth Activity Fund still available to spend.

10. Table 1 includes details per ward of the total Wellbeing revenue available for allocation in 2017/18 including any carry forward from previous years, and the amount of Wellbeing Fund currently available to spend per ward.

Table 1 – Wellbeing revenue

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
2017/18 available balance (inc b/f and new allocation)	£43,470	£24,453	£47,217	£24,998
Allocated to projects in 2017/18	£11,021	£14,377	£18,338	£23,388
Money from previous years returned to the pot.	£0	£0	£12,000	£0
Current funds available to spend	£32,449	£10,076	£40,879	£1,610

11. New Wellbeing Large Grant projects for consideration

12. Christmas in Pool-in-Wharfedale

Delivery Organisation	Pool-in-Wharfedale Parish Council
Revenue funds requested	£1,500 (A&W)
Previous Wellbeing funding received	2016/17 - £1,500 towards the same project.
Details of match funding	£1,300 (Parish Council budget)
Project details	The funding would go towards the hire of Christmas lights and lamps on Main Street, Stocks Hill and Arthington Lane.

13. Horsforth Lights Switch On

Delivery Organisation	Horsforth Town Council
Revenue funds requested	£2,194 (H)
Previous Wellbeing funding received	2015/16 - £2,340 funding towards the Christmas lights.
Details of match funding	£13,950 (Horsforth Town Council)
Project details	The funding would go towards the Christmas Lights Switch on event.

14. Bramhope Village Hall Renovations

Delivery Organisation	Bramhope Village Hall (Robert Craven Memorial Trust)
Revenue funds requested	£20,000 (A&W)
Previous Wellbeing funding received	2012/13 - £2,500 towards a new water supply pipe
Details of match funding	£2,000 – Bramhope Trust Additional match funding has been applied for from Bramhope Parish Council.
Project details	The funding would go towards the repair and renovation works on the roof of the hall.

15. Wellbeing Budget – Small Grants & Skips

Table 2 below details the amounts available for allocation on small grant and skips for 2017/18, the amount allocated this financial year and the remaining balances. There is currently £10,627 available for allocation on small grants and skips.

16. **Table 2 – Small Grant & Skip remaining balances (at 8/11/17)**

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon	Total
Available for allocation 2017/18	£7,390	£3,038	£3,291	£3,582	£17,301
Total allocated 2017/18	£1,800	£714	£1,226	£2,934	£6,674
Available to spend	£5,590	£2,324	£2,065	£648	£10,627

17. Table 3 below details the small grants and skips approved since the last community committee meeting.

18. **Table 3 – Small Grant & Skip approvals (31/08/17-08/11/17)**

Project	Organisation	Ward	Amount approved
Bulb Planting in Adel	Parks & Countryside	A&W	£460
Friends of Otley Lido Skips	Friends of Otley Lido	O&Y	£350
Holtdale Action Day Skip	Housing	A&W	£290
Victory Gardens Skips	Victory Gardens, Rawdon	G&R	£195
Moor Lane Allotments Skips	Moor Lane Allotments	G&R	£190

Youth Activity Fund

19. The budget for the Outer North West Youth Activity Fund for 2017/18 is £45,870. This financial year, projects totalling £43,576 have been allocated from the Youth Activity Fund which leaves £2,295 available for allocation.

20. On 5th May 2017, the Holt Park Pop-up Sport sessions at Holt Park Active were approved with £2,280 however the project underspent by £335. This funding has been returned to the pot for reallocation and is reflected in the remaining balance above.

21. On 5th May 2017, the LitFest Poetry Workshop sessions at Ralph Thoresby School were approved with £1,000 however the project has been withdrawn and the funding has been returned to the pot for reallocation; this is reflected in the remaining balance above.

22. Wellbeing Budget – Capital Receipts Programme
23. At its meeting on 17th July 2013, the council’s Executive Board approved that future CRIS receipts available for allocation across wards, be allocated to the Community Committees based on the existing area wellbeing needs based formula.
24. As the capital programme is a 4 year rolling programme, existing funding will be rolled forward to 2017/18 under the current arrangements.
25. Members are advised of a further Capital tranche allocation for the Outer North West Community Committee of £2,700 for the financial year 2017/18. The Community Committee have previously agreed that this allocation is split equally by the 4 wards (£682 per ward).
26. Table 5 below provides details of the amount of capital available to spend in 2017/18 per ward including the new allocation.

Table 4 Capital Remaining Balances

	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Allocation currently available	£23,652	£13,298	£28,652	£12,927

27. **Community Infrastructure Levy (CIL)**

On the 21st October 2015 the council’s executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn’t) is known as the ‘Neighbourhood Fund’. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

28. The Policy sub group met on the 4th October to discuss the process they wish to use for allocating the Community Committee element of the Neighbourhood Fund in outer north west. The sub group is recommending that any funds raised through CIL is retained by the ward or parish in which it is generated.

29. **Corporate Considerations**

Consultation and Engagement

30. The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Community Committee Plan process and the commissioning round began with a communication to all Community Committee contacts.

Equality and Diversity / Cohesion and Integration

31. All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration.

Council policies and City Priorities

32. Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds 2011 – 30
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

Resources and value for money

33. Aligning the distribution of Community Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Wellbeing budgets.

Legal Implications, Access to Information and Call In

34. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

35. Risk implications and mitigation are considered on well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

36. The Outer North West Community Committee Wellbeing Fund provides an important opportunity to support local organisations and drive forward improvements to service. This report provides members with an update on the Wellbeing programme for 2017/18.

Recommendations

37. The Outer North West Community Committee is asked to:
- Note the current budget and monitoring position for the Wellbeing Fund for 2017/18 (Table 1) and attached at appendix 1.
 - Consider the new Wellbeing large grant applications detailed at section 11 – 14.
 - Note the small grants and skips remaining budget (Table 2) and those small grants and skips that have been approved since the last meeting (Table 3).

- Note the current budget position for the Youth Activity Fund for 2017/18.
- Note the current budget position for the Capital Wellbeing Fund for 2017/18 (Table 4).
- Agree that any funds raised through CIL are retained by the ward or parish in which it is generated.

38. **Background Information**

None.